

# SOPVault™ Overview

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## What is SOPVault™

**SOPVault™** is a modern compliance and training management platform built for regulated industries—pharmaceuticals, medical devices, biotech, cosmetics, and nutraceuticals. It unifies document control and training management in one FDA 21 CFR Part 11-ready system with revision control, multi-level approvals, identity-verified e-signatures, and immutable audit trails.

AI-generated quizzes, OJT task verification, and role-based training links ensure competency is demonstrated—not assumed. Real-time dashboards and exportable records keep every facility audit-ready.

**Free for the first 50 employees at each facility. No contracts, no commitments, no forced ecosystem. Just plug, play, and scale when you're ready—without spending \$15K–\$25K on bloated systems you don't actually want.**

## Key Features

- **Centralized SOP & Document Control**  
Upload, organize, version, and manage all your critical documents with structured workflows.
- **Training Assignment & Progress Tracking**  
Assign training by role, department, or individual, and track completions through built-in dashboards.
- **Quiz & OJT Task Tracking**  
Upload your SOPs; AI turns them into quizzes and OJT checklists. Assign, track, and verify in SOPVault™.

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- **Flexible Approval Workflows**

Route documents and training categories through structured, multi-level approval processes.

- **User & Role Management**

Define organizational structure and manage access levels, responsibilities, and updates over time.

- **Audit-Ready Logs & Compliance Support**

Full history of changes, approvals, and training activity to support FDA, ISO, and GMP audits.

- **Secure Infrastructure**

Role-based access, encrypted storage, and protected cloud access ensure your data is safe and private.

## How It Works

- Set up your org chart, departments, and users
- Upload and categorize SOPs and related documents
- Route for approval and assign training
- Track completion of training, quizzes, and OJT tasks
- Maintain readiness with full audit trails and dashboards

## Why SOPVault™

- **Free for the first 50 employees per facility** — get fully operational without spending \$15K–\$25K on systems you're not happy with
- **Zero contracts, zero commitments** — plug-and-play and ready to go
- **Uses your current SOPs** — no rebuilding or reformatting required
- **Proves competency, not just completion** — tracks comprehension, quizzes, and hands-on OJT verification
- **Automates revision control & approvals** — structured workflows remove manual admin and errors
- **Keeps every team aligned and audit-ready** — real-time dashboards, exportable records, and full Part 11 compliance