





SOPVault™ Overview

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What is SOPVault™

SOPVault™ is a modern compliance and training management platform built for regulated industries—pharmaceuticals, medical devices, biotech, cosmetics, and nutraceuticals. It unifies document control and training management in one FDA 21 CFR Part 11–ready system with revision control, multi-level approvals, identity-verified e-signatures, and immutable audit trails.

AI-generated quizzes, OJT task verification, and role-based training links ensure competency is demonstrated—not assumed. Real-time dashboards and exportable records keep every facility audit-ready.

Free for the first 50 employees at each facility. No contracts, no commitments, no forced ecosystem. Just plug, play, and scale when you’re ready—without spending \$15K–\$25K on bloated systems you don’t actually want.

Key Features

- **Centralized SOP & Document Control**
Upload, organize, version, and manage all your critical documents with structured workflows.
- **Training Assignment & Progress Tracking**
Assign training by role, department, or individual, and track completions through built-in dashboards.
- **Quiz & OJT Task Tracking**
Upload your SOPs; AI turns them into quizzes and OJT checklists. Assign, track, and verify in SOPVault™.

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- **Flexible Approval Workflows**
Route documents and training categories through structured, multi-level approval processes.
- **User & Role Management**
Define organizational structure and manage access levels, responsibilities, and updates over time.
- **Audit-Ready Logs & Compliance Support**
Full history of changes, approvals, and training activity to support FDA, ISO, and GMP audits.
- **Secure Infrastructure**
Role-based access, encrypted storage, and protected cloud access ensure your data is safe and private.

How It Works

- Set up your org chart, departments, and users
- Upload and categorize SOPs and related documents
- Route for approval and assign training
- Track completion of training, quizzes, and OJT tasks
- Maintain readiness with full audit trails and dashboards

Why SOPVault™

- **Free for the first 50 employees per facility** — get fully operational without spending \$15K–\$25K on systems you're not happy with
- **Zero contracts, zero commitments** — plug-and-play and ready to go
- **Uses your current SOPs** — no rebuilding or reformatting required
- **Proves competency, not just completion** — tracks comprehension, quizzes, and hands-on OJT verification
- **Automates revision control & approvals** — structured workflows remove manual admin and errors
- **Keeps every team aligned and audit-ready** — real-time dashboards, exportable records, and full Part 11 compliance